



*Respect, Responsibility
Reconciliation*

Supply Lunch Time Supervisors Required

Lunch Time Supervisors monitor the students in the classrooms and yard during the lunch break while promoting a safe, positive and friendly environment. Supply Lunch Time Supervisors are needed when the permanent employee cannot attend.

MAJOR RESPONSIBILITIES:

1. Supervise students indoors and outdoors and be aware of their whereabouts.
2. Patrol school grounds and watch for any potential danger and safety issues. Act accordingly.
3. Promote and encourage positive conduct.
4. Attend to incidents of misconduct and, if necessary, report to the teacher in charge of duty.
5. Encourage and support appropriate play, both indoors and outdoors
6. Be aware of any students attempting to leave the school premises or approaching areas that are out of bounds.
7. Assist with emergency situations such as fire drills.
8. Keep teacher/principal informed of atypical situations

REQUIREMENTS:

Physical ability to lift children, and work at low heights
Good communication skills, positive demeanor
Ability to respect the confidentiality requirements of the school
Ability to monitor multiple activities
Experience working with children

Hours: 12:05 -1:05 pm. This is a paid position. A police check is mandatory if you have not already provided one to the office.

If you are interested in becoming a supply lunch time supervisor for our students this coming year, please complete the form and return it to the office as soon as possible.

I am interested in applying for the position of Emergency Lunch Time Supervisor.

Name: _____

Phone Number: _____

Student Name (if applicable): _____

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